

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)
Registration No. 200302260G

ANNUAL REPORT FOR THE FINANCIAL YEAR ENDED

30 NOVEMBER 2012

VERITY PARTNERS

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)
Registration No. 200302260G

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GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

REPORT OF THE DIRECTORS

The directors present the annual report to the members of the Company together with the audited financial statements for the financial year ended 30 November 2012.

1. DIRECTORS

The directors in office at the date of this report are:

Francis Seow Choen
Tan Hwei Lan
Chew Hew Jeow
Kevin Kang Kah Wee
Ong Beng Lee Ken (appointed on 22.08.2012)
Shirley Patricia Sutton (appointed on 13.08.2012)

As the Company is limited by guarantee, the Board of Directors does not consider it necessary to report on the matters to be disclosed under Section 201 (f), (g), Section 201 (11) and 201 (12) of the Singapore Companies Act, Chapter 50.

2. DIRECTORS' CONTRACTUAL BENEFITS

Since the end of the last financial year, no director has received or become entitled to receive a benefit which is required to be disclosed by Section 201(8) of the Singapore Companies Act, Chapter 50, by reason of a contract made by the Company or a related corporation with the director or with a firm of which he is a member, or with a company in which he has a substantial financial interest.


3. OTHER MATTERS

As the Company is limited by guarantee, matters relating to the issue of shares, debentures or share options are not applicable.

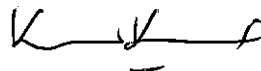
4. INDEPENDENT AUDITOR

The independent auditor, Verity Partners, has expressed its willingness to accept re-appointment.

On behalf of the Board of Directors



.....
FRANCIS SEOW CHOEN
Director



.....
KEVIN KANG KAH WEE
Director

DATED: 4 JULY 2013

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

STATEMENT BY DIRECTORS

We, **FRANCIS SEOW CHOEN** and **KEVIN KANG KAH WEE**, state that, in the opinion of the directors:

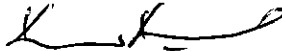
- (a) the financial statements set out in the accompanying pages are drawn up so as to give a true and fair view of the state of affairs of the Company as at 30 November 2012 and the results, changes in funds and cash flows of the Company for the financial year ended on that date;
- (b) the use of donation moneys was in accordance with the objectives of the Company as required under regulation 16 of the Charities (Institution of a Public Character) Regulations;
- (c) the Company has complied with the requirements of regulation 15 (Fund- raising expenses) of the Charities, (Institutions of a Public Character) Regulations; and
- (d) at the date of this statement, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they fall due.

The Board of Directors has, on the date of this statement, authorised these financial statements for issue.

On behalf of the Board of Directors



.....
FRANCIS SEOW CHOEN
Director



.....
KEVIN KANG KAH WEE
Director

DATED: 4 JULY 2013

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
Registration No. 200302260G

Report on the Financial Statements

We have audited the financial statements of GUIDE DOGS ASSOCIATION OF THE BLIND LTD., which comprise the balance sheet as at 30 November 2012, and the statement of comprehensive income, statement of changes in funds and statement of cash flows for the financial year ended on that date, and a summary of significant accounting policies and other explanatory notes, as set out on pages 5 to 19.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give the true and fair view in accordance with the provisions of the Singapore Companies Act, Chapter 50 (the Act), the Singapore Charities Act, Chapter 37 (the Charities Act) and Singapore Financial Reporting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair profit and loss accounts and balance sheet and to maintain accountability of assets.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgements, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
Registration No. 200302260G**

Opinion

In our opinion, the financial statements are properly drawn up in accordance with the provisions of the Act, the Charities Act and Singapore Financial Reporting Standards so as to give a true and fair view of the state of affairs of the Company as at 30 November 2012 and the results, changes in funds and cash flows of the Company for the financial year ended on that date.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the Act to be kept by the Company have been properly kept in accordance with the provisions of the Act.

During the course of our audit, nothing came to our attention that caused us to believe that:

- a. the use of donation moneys was not in accordance with the objectives of the Company as required under regulation 16 of the Charities (Institution of a Public Character) Regulations; and
- b. the Company has not complied with the requirements of regulation 15 (Fund-raising expenses) of the Charities (Institution of a Public Character) Regulations.



VERITY PARTNERS
Public Accountants and
Chartered Accountants
Singapore

DATED: 4 JULY 2013

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

BALANCE SHEET AS AT 30 NOVEMBER 2012

	Note	2012 S\$	2011 S\$
ASSETS			
Non-current asset			
Equipment	5	868	2,853
Current assets			
Inventories, at cost		4,624	5,532
Other receivables and prepayments	6	18,054	5,973
Cash and cash equivalents		208,422	123,610
		231,100	135,115
TOTAL ASSETS		231,968	137,968
FUNDS AND LIABILITY			
Funds			
Orientation and Mobility fund	7	101,103	92,765
Accumulated fund		120,795	30,023
		221,898	122,788
Current liability			
Other payables and accruals	8	10,070	15,180
TOTAL FUNDS AND LIABILITY		231,968	137,968

The accompanying notes form an integral part of the financial statements.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

STATEMENT OF COMPREHENSIVE INCOME
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2012

	Note	2012 S\$	2011 S\$
INCOME	9	<u>348,687</u>	<u>141,123</u>
CHANGES IN INVENTORIES		(908)	5,532
CONFERENCE EXPENSES		-	(2,644)
PROFESSIONAL AND CONSULTANCY FEES		(101,569)	(48,130)
PURCHASES, NET OF PURCHASE RETURNS		38	(6,923)
RENTAL EXPENSES		(36,887)	(22,800)
STAFF COSTS	10	(76,698)	(120,433)
TRAINERS' EXPENSES		(3,595)	(1,940)
OTHER OPERATING EXPENSES		(38,296)	(35,484)
		<u>(257,915)</u>	<u>(232,822)</u>
SURPLUS/(DEFICIT) FOR THE YEAR		90,772	(91,699)
OTHER COMPREHENSIVE INCOME			
Net movements of Orientation and Mobility Fund	7	<u>8,338</u>	<u>34,476</u>
TOTAL COMPREHENSIVE INCOME		<u><u>99,110</u></u>	<u><u>(57,223)</u></u>

The accompanying notes form an integral part of the financial statements.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

(Incorporated in the Republic of Singapore)

**STATEMENT OF CHANGES IN FUNDS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2012**

	Orientation and Mobility fund S\$	Accumulated fund S\$	Total S\$
Balance at 1 December 2011	92,765	30,023	122,788
Total comprehensive income	8,338	90,772	99,110
Balance at 30 November 2012	<u>101,103</u>	<u>120,795</u>	<u>221,898</u>

	Orientation and Mobility fund S\$	Accumulated fund S\$	Total S\$
Balance at 1 December 2010	58,289	121,722	180,011
Total comprehensive income	34,476	(91,699)	(57,223)
Balance at 30 November 2011	<u>92,765</u>	<u>30,023</u>	<u>122,788</u>

The accompanying notes form an integral part of the financial statements.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

STATEMENT OF CASH FLOWS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2012

	Note	2012 S\$	2011 S\$
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash receipts from donors and customers		344,430	142,410
Cash paid to suppliers and employees		(267,956)	(228,750)
Net Cash From/(Used In) Operating Activities		76,474	(86,340)
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for purchase of equipment	5	-	(2,599)
Net Cash Used In Investing activities		-	(2,599)
CASH FLOWS FROM FINANCING ACTIVITIES			
Net receipts from Orientation and Mobility Fund	7	8,338	34,476
Net Cash From Financing Activities		8,338	34,476
Net Increase/(Decrease) In Cash And Cash Equivalents		84,812	(54,463)
CASH AND CASH EQUIVALENTS			
Opening balance		123,610	178,073
Closing balance		208,422	123,610

The accompanying notes form an integral part of the financial statements.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

These notes form an integral part of and should be read in conjunction with the accompanying financial statements:

1. GENERAL

The financial statements were authorised for issue by the Board of Directors on 4 July 2013.

The Company, incorporated and domiciled in the Republic of Singapore, is a company limited by guarantee. In accordance with the Memorandum of Association, the liability of members in the event of the Company being wound up would not exceed S\$100 per member.

The Company is a registered Charity since 1 September 2008 and a registered Institution of Public Character since 1 July 2011.

The registered office is located at 50, Raffles Place, #17-01 Singapore Land Tower, Singapore 048623.

The principal place of business is located at 10, Anson Road, International Plaza, #21-09, Singapore 079903.

2. SIGNIFICANT ACCOUNTING POLICIES

2.1 Basis of preparation

The financial statements are prepared in accordance with Singapore Financial Reporting Standards (FRS).

The financial statements are prepared in accordance with the historical cost convention, except as disclosed in the accounting policies below.

The preparation of financial statements in conformity with FRS requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making judgements about carrying amounts of assets and liabilities that are not readily apparent from other sources.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision only affects that period, or in the period of the revision and future periods, if the revision affects both current and future periods.

There is no new or revised FRS that is applicable in the current financial year and relevant to the Company for adoption in the financial statements for the financial year ended 30 November 2012.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2.1 Basis of preparation (continued)

There are no areas involving high degree of judgement or complexity. The area where assumptions and estimates are significant to the financial statements is disclosed in Note 3.

The Company has not applied any new or revised FRS or Interpretations of FRS (INT FRS) that have been issued as of the balance sheet date but are not yet effective. The initial application of these standards and interpretations are not expected to have any material impact on the Company's financial statements. The Company has not considered the impact of any FRS or INT FRS issued after the balance sheet date.

2.2 Functional and presentation currency

Items included in the financial statements of the Company are measured using the currency of the primary economic environment in which the Company operates (functional currency). The financial statements are presented in Singapore Dollar (S\$), which is the Company's functional currency.

2.3 Equipment

Equipment is stated at cost less accumulated depreciation and accumulated impairment losses, if any. Depreciation is calculated on a straight-line basis so as to write-off the cost of the assets over their estimated useful live, as follows:

	Number of years
Computers	3

The residual values and useful lives of equipment are reviewed, and adjusted as appropriate, at each balance sheet date.

Subsequent expenditure relating to equipment that has already been recognised is added to the carrying amount of the asset when it is probable that future economic benefits, in excess of the standard of performance of the asset before the expenditure was made, will flow to the Company and the cost can be reliably measured. Other subsequent expenditure is recognised as an expense during the financial year in which it is incurred.

On disposal of an item of equipment, the difference between the net disposal proceeds and its carrying amount is taken to profit or loss. /

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
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NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2.4 Financial assets

Financial assets within the scope of FRS 39 are classified as loans and receivables. Loans and receivables include “trade and other receivables” and “cash and cash equivalents”.

Financial assets are recognised on the balance sheet when, and only when, the Company becomes a party to the contractual provisions of the financial instrument.

When financial assets are recognised initially, they are measured at fair value, plus directly attributable transactions costs. The Company determines the classification of its financial assets after initial recognition and, where allowed and appropriate, re-evaluates this designation at each financial year-end.

Non-derivative financial assets with fixed or determinable payments that are not quoted in an active market are classified as loans and receivables. Such assets are carried at amortised cost using the effective interest rate method. Gains and losses are recognised in profit or loss when the loans and receivables are derecognised or impaired, as well as through the amortisation process.

The Company assesses at each balance sheet date whether there is objective evidence that a financial asset or a group of financial assets is impaired. Impairment losses are recognised in profit or loss.

A financial asset is derecognised when the contractual right to receive cash flows from the asset has expired. On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received and any cumulative gain or loss that has been recognised directly in equity is recognised in profit or loss.

2.5 Inventories

Inventories, comprising accessories, is stated at the lower of cost and net realisable value, cost being determined on the first-in, first-out. In arriving at the net realisable value, due allowance is made for obsolete, damaged and slow-moving items.

2.6 Receivables

Receivables are measured at initial recognition at fair value and subsequently at amortised cost using the effective interest rate method less an allowance for any uncollectible amounts.

Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy, and default or significant delay in payments are objective evidence that the receivables are impaired. An allowance for impairment is made when collection of the full amount is no longer probable. Bad debts are written off as incurred. ✓

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
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NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2.6 Receivables (continued)

The carrying amounts of current receivables are assumed to approximate their fair values at the reporting date.

2.7 Cash and cash equivalents

Cash and cash equivalents comprise cash in hand and at bank.

2.8 Financial liabilities

The Company classifies its financial liabilities in the following categories: (a) financial liabilities at fair value through profit or loss; and (b) financial liabilities at amortised cost.

Financial liabilities are classified as financial liabilities at fair value through profit or loss if they are incurred for the purpose of short-term repurchasing (held for trading) or designated by management on initial recognition (designated under the fair value option). The Company does not have any financial liabilities classified at fair value through profit or loss at the end of the financial year.

Financial liabilities are recognised on the balance sheet when, and only when, the Company becomes a party to the contractual provisions of the financial instrument.

Financial liabilities are recognised initially at fair value, plus, in the case of financial liabilities other than derivatives, directly attributable transactions costs.

Subsequent to initial recognition, all financial liabilities are measured at amortised cost using the effective interest rate method, except for derivatives, which are measured at fair value.

A financial liability is derecognised when the obligation under the liability is extinguished. For financial liabilities other than derivatives, gains and losses are recognised in profit or loss when the liabilities are derecognised in profit or loss. Net gains or losses on derivatives include exchange differences. /

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2.9 Payables

Payables are initially measured at fair value and are subsequently measured at amortised cost using the effective interest rate method.

The carrying amounts of current payables are assumed to approximate their fair values at the reporting date.

2.10 Revenue recognition

Revenue from sales of goods, government grants and donation income is recognised when the receipts are probable.

2.11 Impairment of non-financial assets

Equipment is reviewed for impairment whenever there is any indication that these assets may be impaired. If any such indication exists, the recoverable amount (i.e. higher of the cash-generating unit's fair value less cost to sell and value in use) of the asset is estimated to determine the amount of the impairment loss.

For the purpose of impairment testing of these assets, recoverable amount is determined on an individual asset basis unless the asset does not generate cash flows that are largely independent of those from other assets. If this is the case, recoverable amount is determined for the cash-generating unit to which the asset belongs to. If the recoverable amount of the asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. The impairment loss is recognised in profit or loss unless the asset is carried at revalued amount, in which case, such impairment loss is treated as a revaluation reserve.

An impairment loss for an asset is reversed if, and only if, there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. The carrying amount of an asset is increased to its revised recoverable amount, provided that this amount does not exceed the carrying amount that would have been determined (net of amortisation or depreciation) had no impairment loss been recognised for the asset in prior years. A reversal of impairment loss for an asset is recognised in profit or loss, unless the asset is carried at revalued amount, in which case, such reversal is treated as a revaluation increase. /

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2.12 Employee benefits

As required by law, the Company makes contributions to the Central Provident Fund (CPF). CPF contributions are recognised as compensation expenses in the same period as employment that gives rise to the contributions. These expenses are charged to profit or loss as and when they arise and are disclosed as part of staff costs.

2.13 Operating leases

Leases of assets in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases.

Payments made under operating leases are taken to profit or loss on a straight-line basis over the period of the lease.

2.14 Government grants

Government grants are recognised when there is reasonable assurance that the Company will comply with conditions related to them and that the grants will be received.

Grants related to income are recognised in profit or loss over the periods necessary to match them with the related costs that they are intended to compensate. The timing of such recognition in profit or loss will depend on the fulfillment of any conditions or obligations attached to the grant.

Grants related to assets are offset against the carrying amount of the relevant asset in the balance sheet. The profit or loss will be affected by a reduced depreciation charge systematically over the useful life of the related asset.

2.15 Taxation

The Company has been registered as a charity under the Charities Act on 1 September 2008. The income of the Company is exempted from income tax, subject to compliance with the provision of Singapore Income Tax Act. ✓

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

3. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

3.1 Critical judgements in applying the Company's accounting policies

The management is of the opinion that any instances of application of judgements are not expected to have a significant effect on the amounts recognised in the financial statements.

3.2 Useful lives of equipment

The management of the Company determines the estimated useful lives and related depreciation expense for the equipment. The management of the Company estimates useful lives of the equipment by reference to expected usage of the equipment, expected repair and maintenance, and technical or commercial obsolescence arising from changes or improvements in the market. The useful lives and related depreciation expense could change significantly as a result of the changes in these factors (Note 5).

3.3 Allowance for inventory obsolescence

At the balance sheet date, the Company reviews the carrying value of their inventories so that they are stated at the lower of cost and net realisable value. In assessing net realisable value, management carries out a review based on an ageing basis and consider the fluctuations of prices or costs, of any inventory on hand that may not be realised at the end of the financial year.

4. PRINCIPAL ACTIVITIES

The principal activities of the Company are to provide guide dogs to suitable blind persons or people with vision impairment and to provide the relevant and necessary training and instruction to such persons in the use of guide dogs with the cooperation of affiliates of the International Guide Dog Federation. /

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

5. EQUIPMENT

	2012	2011
	S\$	S\$
Computers, at cost		
Opening balance	5,964	3,365
Additions	-	2,599
Closing balance	<u>5,964</u>	<u>5,964</u>
Accumulated depreciation		
Opening balance	3,111	1,122
Charges for the year	1,985	1,989
Closing balance	<u>5,096</u>	<u>3,111</u>
Carrying amount at end of the year	<u><u>868</u></u>	<u><u>2,853</u></u>

6. OTHER RECEIVABLES AND PREPAYMENTS

	2012	2011
	S\$	S\$
Deposits	9,107	4,850
Prepayments	5,623	1,123
Sundry receivables	3,324	-
	<u>18,054</u>	<u>5,973</u>

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

7. ORIENTATION AND MOBILITY FUND

	2012 S\$	2011 S\$
Opening balance	92,765	58,289
Add:		
Donation received	118,000	113,000
Less:		
Utilisations		
Trainers' expenses	8,995	14,287
Training and consultancy	100,667	64,237
	109,662	78,524
	8,338	34,476
Closing balance	101,103	92,765

The Orientation and Mobility Fund was created for the employment of qualified instructors to provide orientation and mobility training to the beneficiaries.

8. OTHER PAYABLES AND ACCRUALS

	2012 S\$	2011 S\$
Accruals	6,746	8,844
Sundry payables	3,324	6,336
	10,070	15,180

9. INCOME

	2012 S\$	2011 S\$
Donations income (Non-tax deductible)	116,011	128,501
Donations income (Tax deductible)	229,638	7,513
Sales of goods	1,438	3,169
Sponsorship income for trainings	1,600	1,940
	348,687	141,123

During the financial year, the Company did not conduct any fund raising appeal, which required disclosure in accordance with Charities (Institution of a Public Character) Regulations.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

10. STAFF COSTS

	2012	2011
	S\$	S\$
Charges to profit or loss:		
Key management personnel:		
Staff salaries and other remuneration	56,769	62,417
Staff CPF contributions	9,373	9,723
	66,142	72,140
Non-key management personnel:		
Staff salaries and other remuneration	9,162	44,534
Staff CPF contributions	1,095	2,165
Other staff costs	299	1,594
	10,556	48,293
	76,698	120,433

11. OPERATING LEASE COMMITMENTS

At the balance sheet date, the Company had the following future minimum lease payments under non-cancellable operating leases in respect of rental of premise:

	2012	2011
	S\$	S\$
Payable:		
Not later than 1 year	4,782	4,600
	4,782	4,600

12. FINANCIAL INSTRUMENTS

Categories of financial instruments

The financial instruments as at the balance sheet date were:

	2012	2011
	S\$	S\$
Financial assets, loans and receivables	220,853	128,460
Financial liabilities, at amortised cost	10,070	15,180
	230,923	143,640

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
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NOTES TO THE FINANCIAL STATEMENTS, 30 NOVEMBER 2012

12. FINANCIAL INSTRUMENTS (CONTINUED)

Financial risk management (continued)

Financial risk management

The main risks arising from the Company's financial instruments are liquidity risk, credit risk and capital risk. The policies for managing each of these risks are summarised as follows:

12.1 Liquidity risk

Liquidity risk is the risk the Company is unable to meet its cash flow obligations as and when they fall due.

The Company monitors its cash flow actively. The management expects the cash flows generated from normal course of operations to be adequate to ensure liquidity.

12.2 Credit risk

Credit risk is the potential loss arising from any failure by the customers or debtors to fulfill their obligations as and when these obligations fall due.

As the Company does not hold any collateral, the carrying amounts of the financial assets represent the Company's maximum exposure to credit risk. No other financial assets carry a significant exposure to credit risk.

Concentration of credit risk with respect to an individual trade receivable is limited due to credit limits that are approved by the management on ongoing credit evaluation.

Credit risk on bank deposits is limited as these balances are placed with a financial institution which is regulated. Receivables that are neither past due nor impaired are creditworthy debtors with good collection track record with the Company. There are no classes of financial assets that are past due and/or impaired.

The management is of the opinion that there is no significant collection losses associated with its debtor balances as the management has a credit policy in place and the exposure to credit risk is monitored on an ongoing basis.

12.3 Capital risk

The Company's objectives when managing capital are to safeguard the Company's ability to continue as a going concern and to maintain an optimal capital structure. In order to maintain or achieve an optimal capital structure, the Company may obtain new borrowings or sell assets to reduce borrowings. No changes were made to the objectives, policies or processes since the end of the last financial year. /

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

(Incorporated in the Republic of Singapore)

**DETAILED PROFIT AND LOSS ACCOUNTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2012**

	2012	2011
	S\$	S\$
INCOME		
Donations income (Non-tax deductible)	116,011	128,501
Donations income (Tax deductible)	229,638	7,513
Sales of goods	1,438	3,169
Sponsorship income for trainings	1,600	1,940
	<u>348,687</u>	<u>141,123</u>
Less:		
COST OF SALES		
Changes in inventories		
Opening inventories	5,532	-
Closing inventories	(4,624)	(5,532)
	908	(5,532)
Purchases, net of purchase returns	(38)	6,923
	<u>870</u>	<u>1,391</u>
GROSS PROFIT	<u>347,817</u>	<u>139,732</u>
Less:		
OPERATING EXPENSES	257,045	231,431
SURPLUS/(DEFICIT) BEFORE TAXATION	<u>90,772</u>	<u>(91,699)</u>

This schedule does not form part of the financial statements.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Incorporated in the Republic of Singapore)

OPERATING EXPENSES
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2012

	2012	2011
	S\$	S\$
Conference expenses	<u>-</u>	<u>2,644</u>
Professional and consultancy fees		
Consultation fees	39,340	16,000
Marketing retainer	-	2,500
Other professional fees	21,083	28,243
Services rendered	-	1,387
Training and consultancy	<u>41,146</u>	<u>-</u>
	<u>101,569</u>	<u>48,130</u>
Rental expenses	<u>36,887</u>	<u>22,800</u>
Staff costs		
Staff salaries, allowances and bonuses	65,931	106,951
Staff CPF contributions	10,468	11,888
Other staff costs	<u>299</u>	<u>1,594</u>
	<u>76,698</u>	<u>120,433</u>
Trainers' expenses		
Other trainers expenses	2,315	-
Sponsorship cost for trainings	-	1,940
Trainers' airfares and accommodation	<u>1,280</u>	<u>-</u>
	<u>3,595</u>	<u>1,940</u>
Other operating expenses		
Accessories and low value equipment	252	220
Agent commission	1,647	-
Depreciation charges	1,985	1,989
Entertainment and refreshments	1,930	709
Insurance	5,190	6,577
Miscellaneous expenses	8,216	3,209
Postage, courier, printing and stationery	4,540	8,143
Repairs and maintenance	1,180	1,680
Telecommunications	2,554	2,047
Travelling	<u>10,802</u>	<u>10,910</u>
	<u>38,296</u>	<u>35,484</u>
TOTAL OPERATING EXPENSES	<u><u>257,045</u></u>	<u><u>231,431</u></u>

This schedule does not form part of the financial statements.