

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
(Company Registration Number: 200302260G)

**DIRECTORS' STATEMENT AND AUDITED FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**



**Tan, Chan
& Partners**

CHARTERED ACCOUNTANTS SINGAPORE

26 Eng Hoon Street Singapore 169776

Tel: 6533 7393 Fax: 6533 6831

www.tanchan-cpa.com

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**DIRECTORS' STATEMENT AND AUDITED FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

CONTENTS	PAGE
DIRECTORS' STATEMENT	1 - 2
INDEPENDENT AUDITOR'S REPORT	3 - 4
STATEMENT OF FINANCIAL POSITION	5
STATEMENT OF FINANCIAL ACTIVITIES	6 - 7
STATEMENT OF CHANGES IN FUNDS	8
STATEMENT OF CASH FLOWS	9
NOTES TO THE FINANCIAL STATEMENTS	10 - 23

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**DIRECTORS' STATEMENT
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

The directors are pleased to present their report to the members of Guide Dogs Association of The Blind Ltd. (the "Company") together with the audited financial statements for the financial year ended 30 November 2015.

In the opinion of the directors,

- (a) the financial statement of the Company are drawn up so as to give a true and fair view of the financial position of the Company as at 30 November 2015 and the financial performance, changes in funds and cash flows of the Company for the financial year ended 30 November 2015; and
- (b) at the date of this statement, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they fall due.

DIRECTORS

The directors of the Company in office at the date of this report are:

Francis Seow Choen
Judith Tan Guek Noi
Shirley Patricia Sutton
Tan Hwei Lan
Wong Hon Tym
Ong Beng Lee Ken (Resigned on 11 August 2015)
Tan Chee Keong (Appointed on 03 February 2015)
Amos Miller (Appointed on 24 July 2015)
Mccosker Bradley Christopher (Appointed on 08 December 2015 and resigned on 26 February 2016)
Lee Koon Ann Lennie (Appointed on 08 December 2015)

ARRANGEMENTS TO ENABLE DIRECTORS TO ACQUIRE SHARES AND DEBENTURES

Neither at the end of nor at any time during the financial year was the Company a party to any arrangement whose objects are, or one of whose object is, to enable the directors of the Company to acquire benefits by means of the acquisition of shares or debentures of, the Company or any other body corporate.

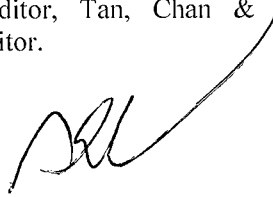
The Company has no share capital and its liability is limited by guarantee.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

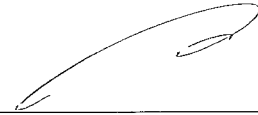
**DIRECTORS' REPORT
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

INDEPENDENT AUDITOR

The independent auditor, Tan, Chan & Partners, has expressed its willingness to accept re-appointment as auditor.



Amos Miller
Director



Tan Chee Keong
Director

Singapore

Date: 22 April 2016

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

Report on the financial statements

We have audited the accompanying financial statements of Guide Dogs Association of The Blind Ltd. (the "Company"), which comprise the statement of financial position as at 30 November 2015, the statement of financial activities, statement of changes in funds and statement of cash flows for the financial year ended 30 November 2015, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Singapore Companies Act, Chapter 50, the Charities Act, Chapter 37 (collectively known as the "Act"), and Singapore Financial Reporting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements of the Company are properly drawn up in accordance with the provisions of the Act and Singapore Financial Reporting Standards so as to give a true and fair view of the financial position of the Company as at 30 November 2015 and the financial performance, changes in funds and cash flows of the Company for the financial year ended on that date.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

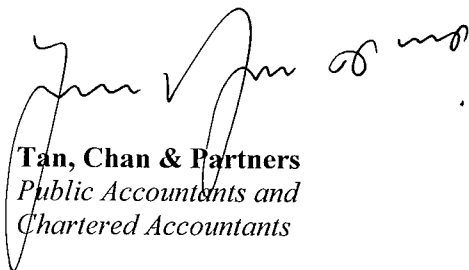
Other matter

The previous set of financial statements for the financial year ended 30 November 2014 was audited by another firm of auditor who expresses an unmodified opinion on those financial statements in their report dated 15 July 2015.

Report on other legal and regulatory requirements

During the course of our audit, nothing has come to our attention that causes us to believe that during the year.

- (a) the use of the donation moneys was not in accordance with the objectives of the Company as required under regulations 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Company has not complied with the requirements of Regulations 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations.


Tan, Chan & Partners
*Public Accountants and
Chartered Accountants*

Singapore

Date: 22 April 2016

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**STATEMENT OF FINANCIAL POSITION
AS AT 30 NOVEMBER 2015**

	Note	2015 \$	2014 \$
Assets			
Non-current asset			
Plant and equipment	4	2,829	2,776
Current assets			
Cash and cash equivalents	5	219,464	160,406
Other receivables	6	6,535	5,513
Inventories	7	15,469	5,660
		241,468	171,579
Total assets		244,297	174,355
Liability and funds			
Current liability			
Other payable	8	28,235	10,289
Funds			
Accumulated surplus		179,551	97,292
Care and share matching grant fund	9	19,340	53,041
Guide dogs programme fund	10	12,609	13,733
Kwan Im Tho Hood Choo fund	11	4,562	-
		216,062	164,066
Total liability and funds		244,297	174,355

The accompanying notes form an integral part of the financial statements.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

	Note	2015 \$	2014 \$
Income			
Donations (tax deductible)		44,378	260,255
Donations (non-tax deductible)		102,886	13,481
Sponsorship (tax deductible)		4,800	-
Sponsorship (non-tax deductible)		200	-
Fund raising	13	170,179	26,192
Sale of merchandise		2,157	3,046
		324,600	302,974
Other income			
Grants		32,815	3,407
Sundry income		1,082	25
		33,897	3,432
Total income		358,497	306,406
Less: Cost of goods sold			
Cost of merchandise sold		1,894	1,006
Less: Fund raising expenditures			
Event expenses		34,725	14,893
Less: Administrative and governance expenditures			
Advertising and publicity		4,316	-
Accounting fee		4,724	2,500
Audit fee		5,179	3,496
Bank charges		1,468	2,908
Beneficiary event expenses		5,882	-
Depreciation of plant and equipment	4	1,743	1,384
Employment expenses	14	120,282	122,708
Entertainment and refreshment		-	1,232
General expenses		1,247	1,548
Insurance		5,650	5,671
Interest expense		-	30
Miscellaneous accessories and equipment		2,376	323
Postage and courier		587	344
Printing and stationery		5,637	2,733
Professional fees		1,420	12,733
Rental of office		19,527	21,926
Repair and maintenance of office equipment		239	355
Repair & maintenance of office		3,931	1,167
Balance carried forward to next page		184,208	181,058

The accompanying notes form an integral part of the financial statements.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

	Note	2015 \$	2014 \$
Balance brought forward from previous page		184,208	181,058
Secretarial fee		4,604	4,718
Seminars		-	2,114
Subscription		227	195
Telephone and internet charges		3,399	2,777
Trainers' accomodation		26	13,033
Training and consultancy		-	26,367
Transport		3,304	2,769
Travelling		5,157	13,198
Utilities		-	100
Vet fees		-	1,733
Website maintenance		1,076	680
		202,001	248,742
Surplus before income tax		119,877	41,765
Income tax	15	-	-
Net surplus for the financial year		119,877	41,765

The accompanying notes form an integral part of the financial statements.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**STATEMENT OF CHANGES IN FUNDS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

	Opening balance	Income	Expenses	Transfer (from) / to Company funds	Closing balance
	\$	\$	\$	\$	\$
30 November 2015					
Accumulated surplus	97,292	358,497	(238,620)	(37,618)	179,551
Asset capitalisation reserve	-	-	(37,618)	37,618	-
Care and share matching grant fund	53,041	82,613	(116,314)	-	19,340
Guide dogs programme fund	13,733	2,000	(3,124)	-	12,609
Kwan Im Tho Hood Choo fund	-	20,000	(15,438)	-	4,562
Orientation and mobility fund	-	-	-	-	-
	164,066	463,110	(411,114)	-	216,062
30 November 2014					
Accumulated surplus	55,526	306,406	(264,641)	1	97,292
Asset capitalisation reserve	-	-	(70,858)	70,858	-
Care and share matching grant fund	-	53,041	-	-	53,041
Guide dogs programme fund	-	87,000	(2,408)	(70,859)	13,733
Orientation and mobility fund	7,777	-	(7,777)	-	-
	63,303	446,447	(345,684)	-	164,066

The accompanying notes form an integral part of the financial statements.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**STATEMENT OF CASH FLOWS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

	Note	2015 \$	2014 \$
Cash flows from operating activities			
Net surplus for the financial year		119,877	41,765
Adjustments for:			
Depreciation of plant and equipment		1,743	1,384
Interest expense		-	30
Operating surplus before changes in working capital		<u>121,620</u>	<u>43,179</u>
Changes in working capital:			
Other receivables		(1,022)	1,330
Inventories		(9,809)	18,523
Other payable		17,946	(6,351)
Net cash flows generated from operating activities		<u>128,735</u>	<u>56,681</u>
Cash flow from investing activity			
Acquisition of plant and equipment	4	(39,414)	(75,012)
Net cash flow used in investing activity		<u>(39,414)</u>	<u>(75,012)</u>
Cash flow from financing activities			
Interest paid		-	(30)
Net changes in funds:			
Care and share matching grant fund		(33,701)	53,041
Guide dogs programme fund		(1,124)	84,592
Kwan Im Tho Hood Choo fund		4,562	-
Orientation and mobility fund		-	(7,777)
Net cash flow (used in)/generated from financing activities		<u>(30,263)</u>	<u>129,826</u>
Net changes in cash and cash equivalents		59,058	111,495
Cash and cash equivalents at beginning of financial year		<u>160,406</u>	<u>48,911</u>
Cash and cash equivalents at end of financial year	5	<u>219,464</u>	<u>160,406</u>

The accompanying notes form an integral part of the financial statements.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. GENERAL INFORMATION

Guide Dogs Association of The Blind Ltd. (the “Company”) is incorporated and domiciled in Singapore, limited by guarantee and not having a share capital. The Company is registered under the Charities Act, Chapter 37 and Companies Act, Chapter 50 and is an approved Institution of a Public Character (“IPC”) from 01 March 2015 to 31 May 2016.

The registered office is located at 34A, South Bridge Road, #02-01 Solarise Building, Singapore 058668.

The principal place of business is located at 28, Sin Ming Lane, Midview City, #06-147, Singapore 573972 with effect from 13 October 2015.

The objectives of the Company are:

- (a) To provide Guide Dogs to suitable blind persons or people with vision impairment, and to provide the relevant and necessary training and instruction to such persons in the use of Guide Dogs;
- (b) To provide and enhance orientation and mobility skills to blind persons;
- (c) To serve as an approved authority to provide accredited identification documents to qualified and working Guide Dog teams;
- (d) To co-ordinate with relevant government authorities, statutory bodies and agencies to support access for qualified Guide Dog teams, especially in matters relating to quarantine, public places and transport;
- (e) To raise awareness and acceptance of the benefits of Guide Dog mobility with the general public, relevant government authorities, relevant statutory bodies and agencies, and public and private organisations to achieve understanding of and financial support for its work; and
- (f) To maintain close cooperation with all organisations or any other organisations working in the blindness sector, as well as relevant government authorities and agencies, and all other organisations which pursue similar goals in furtherance of such similar objects.

The financial statements of the Company for the financial year ended 30 November 2015 were approved and authorised for issue by the Board of Directors on the date of this statement.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

2.1 Basis of preparation

The financial statements of the Company have been prepared in accordance with Singapore Financial Reporting Standards (“FRS”). The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

2.2 Changes in accounting policies

On 01 December 2015, the Company has adopted all the new and revised standards and Interpretations of FRS (INT FRS) that are effective for annual periods beginning on or after 01 December 2015. The adoption of these standards and interpretations did not have any effect on the financial performance or position of the Company.

2.3 New or revised accounting standards and interpretations

Certain new standards, amendments to standards and interpretations are effective for annual periods beginning on or after 01 December 2016 and which the Company has not been early applied in preparing these financial statements. None of these are expected to have a significant impact on the Company’s financial statements.

2.4 Foreign currency

Functional and presentation currency

Items included in the financial statements of the Company are measured using the currency of the primary economic environment in which the entity operates (the “functional currency”). The financial statements of the Company are presented in Singapore dollar (“\$”) which is the Company’s functional currency.

Transactions and balances

Transactions in a currency other than \$ (“foreign currency”) are translated into \$ using the exchange rates at the dates of the transactions. Currency translation differences resulting from the settlement of such transactions and from the translation of monetary assets and liabilities denominated in foreign currencies at the closing rates at the reporting date are recognised in profit or loss.

2.5 Plant and equipment

Plant and equipment are initially recorded at cost. Subsequent to recognition, plant and equipment are measured at cost less any accumulated depreciation and any accumulated impairment losses.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.5 Plant and equipment (cont'd)

When significant parts of plant and equipment are required to be replaced in intervals, the Company recognises such parts as individual assets with specific useful lives and depreciation, respectively. Likewise, when a major inspection is performed, its cost is recognised in the carrying amount of the plant and equipment as replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognised in profit or loss as incurred.

Depreciation is computed on the straight-line method to write-off the cost of the plant and equipment over its estimated useful life. The estimated useful life of the plant and equipment are as follows:

Computer	3 years
Furniture and fittings	5 years
Guide dogs	1 year

Fully depreciated plant and equipment are retained in the financial statements until they are no longer in use and no further charge for depreciation is made in respect of these assets.

The residual value, estimated useful life and depreciation method are reviewed at each financial year-end, and adjusted prospectively, if appropriate.

The carrying values of plant and equipment are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable.

2.6 Impairment of non-financial assets

The Company assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, the Company makes an estimate of the asset's recoverable amount.

An asset's recoverable amount is the higher of an asset's or cash-generating unit's fair value less costs to sell and its value in use. Where the carrying amount of an asset exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount. The difference between the carrying amount and recoverable amount is recognised as an impairment loss in profit or loss.

An impairment loss for an asset is reversed only if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. The carrying amount of this asset is increased to its revised recoverable amount, that increase cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised previously. Such reversal is recognised in profit or loss unless the asset is measured at revalued amount, in which case the reversal is treated as revaluation increase.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.7 Inventories

Inventories are stated at the lower of cost and net realisable value. Cost is calculated using the first-in first-out cost formula and comprises all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition. Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion and selling expenses.

When inventories are sold, the carrying amount of those inventories is recognised as an expense in the period in which the related revenue is recognised.

The amount of any allowance for write-down of inventories to net realisable value and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any allowance for write-down of inventories, arising from an increase in net realisable value, is recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

2.8 Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and cash on hand which are subject to an insignificant risk of changes in value. The carrying amounts of these assets approximate their fair value.

2.9 Impairment of financial assets

The Company assesses at each reporting date whether there is any objective evidence that a financial asset is impaired.

If there is objective evidence that an impairment loss on loans and receivables carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the assets' carrying amount and the present value of estimated future cash flows discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account. The amount of the loss is recognised in profit or loss.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed to the extent that the carrying amount of the asset does not exceed its amortised cost at the reversal date. The amount of reversal is recognised in profit or loss.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.10 Financial liabilities

Financial liabilities are recognised when, and only when, the Company becomes a party to the contractual provisions of the financial instrument. Financial liabilities are recognised initially at fair value plus in the case of financial liabilities not at fair value through profit or loss, directly attributable transaction costs. After initial recognition, financial liabilities are subsequently measured at amortised cost using the effective interest method. Gains or losses are recognised in profit or loss when the liabilities are derecognised, and through the amortisation process.

A financial liability is de-recognised when the obligation under the liability is discharged or cancelled or expires.

2.11 Offsetting of financial assets and liabilities

Financial assets and financial liabilities are offset and the net amount reported in the statement of financial position when there is a currently legal right to set off the recognised amounts and the Company intends to either settle on a net basis, or to realise the assets and settle the liability simultaneously.

2.12 Provisions

Provisions are recognised when the Company has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of economic resources will be required to settle the obligation and the amount of the obligation can be estimated reliably.

Provisions are reviewed at the end of each reporting date and adjusted to reflect the current best estimate. If it is no longer probable that an outflow of economic resources will be required to settle the obligation, the provision is reversed. If the effect of the time value of money is material, provisions are discounted using a current pre tax rate that reflects, where appropriate, the risks specific to the liability. When discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

2.13 Allocated funds

Funds allocated out of the Company's own collections, which have been designated for special use.

2.14 Income recognition

Income is recognised to the extent that it is probable that the economic benefits will flow to the Company and the income can be reliably measured and when the specific criteria for each of the Company's activities are met as follows:

Donations, sponsorship, fund raising and sundry income

Donations, sponsorship, fund raising and sundry income are recognised upon receipt.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.14 Income recognition (cont'd)

Sale of merchandise

Revenue from sale of goods is recognised upon the transfer of significant risk and rewards of ownership of the goods to the customer, usually on delivery of goods.

Grants

A grant is recognised at fair value when there is reasonable assurance that the conditions attaching to it will be complied with and that the grant will be received. Where the grant relates to an expense item, it is recognised in profit or loss on a systematic basis over the periods in which the Company recognises as expenses the related costs for which the grant is intended to compensate.

2.15 Leases

Operating lease – when the Company is the lessee

Leases where substantially all of the risks and rewards incidental to the ownership are retained by the lessors are classified as operating leases. Payments made under operating leases (net of incentives received from the lessors) are recognised in profit or loss on a straight-line basis over the period of the lease.

Contingent rents are recognised as expense in profit or loss when incurred.

2.16 Employee benefits

Defined contribution plan

The Company makes contributions to the Central Provident Fund in Singapore. Contributions to the defined contribution plan are recognised as an expense in the period in which the related service is performed.

Short-term benefits

All short-term benefits including accumulating compensated absences are recognised in profit or loss in the period in which the employees rendered their services to the Company.

2.17 Related parties

FRS 24 defines a related party as a person or entity that is related to the reporting entity and it includes a person or a close member of that person's family if that person:

- (i) has control or joint control over the reporting entity;
- (ii) has significant influence over the reporting entity; or
- (iii) is a member of the key management personnel of the reporting entity or of a related entity.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

2.17 Related parties (cont'd)

For the purpose of the financial statements, related parties are considered to be related to the Company if the Company has the ability, directly or indirectly, to control or exercise significant influence over the party in making financial and operating decisions or vice versa, or where the Company and the party are subject to common control or common significant influence. Related parties include related corporations, associates, joint control entities, joint ventures and individuals who are key management personnel or close member of their families.

Included under related parties are the key management personnel. The Directors and members are considered as key management personnel of the Company.

2.18 Key management personnel

Key management personnel of the Company are those persons having the authority and responsibility for planning, directing and controlling the activities of the Company, directly or indirectly.

2.19 Income tax

As a charity, the Company is exempted from tax under section 13(1)(zm) of the Singapore Income Tax Act.

2.20 Contingencies

A contingent liability is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Company; or a present obligation that arises from past events but is not recognised because it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation or the amount of the obligation cannot be measured with sufficient reliability.

A contingent asset is a possible asset that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Company.

Contingent liabilities and assets are not recognised on the statement of financial position of the Company.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015

3. CRITICAL ACCOUNTING ESTIMATES, ASSUMPTIONS AND JUDGEMENTS

The preparation of the Company's financial statement requires management to make judgements, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities at the reporting date. However, uncertainty about these assumptions and estimates could result in outcomes that could require a material adjustment to the carrying amount of the asset or liability affected in the future.

3.1 Key sources of estimation uncertainty

The key assumptions concerning the future and other key sources of estimation uncertainty at the end of each reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period are discussed below:

(a) Useful life of plant and equipment

Plant and equipment are depreciated on a straight-line basis over their estimated useful life. Management estimates the useful life of plant and equipment to be within the range as indicated in the accounting policy for plant and equipment. Changes in the expected level of usage and technological obsolescence could impact the economic useful life of these assets, leading to potential changes in future depreciation and amortisation charges, impairment losses and/or write-offs. The carrying amounts of the Company's plant and equipment at the end of the reporting period are disclosed in Note 4 to the financial statements.

(b) Impairment of non-financial assets

Non-financial assets including plant and equipment are tested for impairment whenever there is any objective evidence or indication that the asset may be impaired. The Company considers the guidance of FRS 36 Impairment of Assets in assessing whether there is any objective evidence or indication that the above asset may be impaired. This assessment requires significant judgement.

Based on the assessment performed by management, management has concluded that there is no objective evidence or indication that the above asset may be impaired. If any such objective evidence or indication exists, the recoverable amount of the asset is estimated to ascertain the amount of impairment loss. The carrying amounts of the Company's plant and equipment at the end of the reporting period are disclosed in Notes 4 to the financial statements.

3.2 Judgements made in applying accounting policy

Management is of the opinion that any instance of application of judgement is not expected to have a significant effect on the amounts recognised in the financial statements, apart from those involving estimation mentioned above.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

4. PLANT AND EQUIPMENT

	Computer	Furniture and fittings	Guide dogs	Total
	\$	\$	\$	\$
<u>Cost</u>				
As at 01 December 2013	5,964	-	88,630	94,594
Additions	4,153	-	70,859	75,012
As at 30 November 2014	10,117	-	159,489	169,606
Additions	-	1,795	37,619	39,414
As at 30 November 2015	10,117	1,795	197,108	209,020
<u>Accumulated depreciation</u>				
As at 01 December 2013	5,960	-	88,628	94,588
Depreciation	1,384	-	70,858	72,242
As at 30 November 2014	7,344	-	159,486	166,830
Depreciation	1,384	359	37,618	39,361
As at 30 November 2015	8,728	359	197,104	206,191
<u>Net carrying amount</u>				
As at 30 November 2014	2,773	-	3	2,776
As at 30 November 2015	1,389	1,436	4	2,829

During the financial year, depreciation is charged to the following accounts:

	2015	2014
	\$	\$
Statement of financial activities	1,743	1,384
Guide dogs programme fund	37,618	70,858
	39,361	72,242

5. CASH AND CASH EQUIVALENTS

	2015	2014
	\$	\$
Cash at bank	219,356	160,179
Cash on hand	108	227
	219,464	160,406

Cash at bank earns interest at the prevailing bank interest rates. Cash and cash equivalents as at the end of the reporting period are denominated in Singapore dollar.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

6. OTHER RECEIVABLES

	2015	2014
	\$	\$
Deposit	2,200	1,500
Prepayments	4,335	1,385
Sundry receivables	-	2,628
	6,535	5,513

Other receivables are denominated in Singapore dollar.

7. INVENTORIES

	2015	2014
	\$	\$
Merchandise	15,469	5,660
Cost of inventories recognised as an expense in profit or loss	1,894	1,006

8. OTHER PAYABLE

	2015	2014
	\$	\$
Accrued operating expenses	21,055	10,289
Others	7,180	-
	28,235	10,289

Other payable as at the end of the reporting period is denominated in Singapore dollar.

9. CARE AND SHARE MATCHING GRANT FUND

The care and share matching grant fund was set up by the Singapore government in October 2013 to encourage firms and people to work with the Company to help the needy. The government had pledged to make a 1 for 1 matching grant to the Company for every dollar raised by the Company.

The grant is to be used for the following purposes:

- a. To fund manpower development such as training and training-related costs to develop the capabilities of the Company's staff;
- b. Purchase of devices, IT equipment to boost staff's productivity;
- c. Purchase of assistive devices and equipment for the purpose of training the Company's beneficiaries; and
- d. To fund the recurrent operating costs and costs that are crucial to the continued operations of the Company.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

10. GUIDE DOGS PROGRAMME FUND

The Guide dogs programme fund was established to pay for the acquisition costs of the guide dogs as well as any incidental costs of ownership.

11. KWAN IM THO HOOD CHOO FUND

The Kwan Im Tho Hood Choo fund was established to the orientation and mobility training programme and purchase of canes.

12. ORIENTATION AND MOBILITY FUND

The orientation and mobility fund was established for the employment of qualified instructors to provide orientation and mobility training to the beneficiaries.

13. FUND-RAISING

30/70 Fund-raising Efficiency Ratio

	2015	2014
		\$
Income from fund-raising event	<u>170,179</u>	<u>48,914</u>
Sponsorship from fund-raising event	<u>4,800</u>	<u>-</u>
Cost of fund-raising event	<u>34,725</u>	<u>5,238</u>
Fund-raising efficiency ratio	<u>22.59%</u>	<u>10.71%</u>

The fund-raising efficiency ratio has been computed as $(E+S)/(R+S)$, where **E** refers to the total expenses relating to fund-raising; **R** refers to the total gross receipts from fund-raising, other than receipts from sponsorships; and **S** refers to the total cost or value of sponsored goods and services relating to fund-raising.

14. EMPLOYMENT EXPENSES

	2015	2014
	\$	\$
Salaries and bonuses	95,058	104,318
CPF contribution	16,229	15,751
Internship	8,046	1,664
Medical expenses	713	670
Skill development levy	215	230
Staff welfare	21	75
	<u>120,282</u>	<u>122,708</u>

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015**

15. INCOME TAX

The Company is registered as an exempt charity under the Charities Act, Chapter 37. By virtue of section 13(1)(zm) of the Income Tax Act Chapter 134, the Company is exempted from income tax.

16. RELATED PARTY TRANSACTIONS

In addition to information disclosed elsewhere in the financial statements, the following significant transaction took place between the Company and related party at terms agreed between the parties:

	2015	2014
	\$	\$
<u>Transaction with related parties</u>		
Donations from members	2,118	2,118
Donations from directors	1,100	66,400
	<u>1,100</u>	<u>66,400</u>

17. MEMBERS' GUARANTEE

The liability of each member is limited to \$100 while he is a member, or within one year after he ceases to be a member.

As at the end of the reporting period, the Company has 13 members.

18. OPERATING LEASE COMMITMENTS

Operating lease commitments - when the Company is a lessee

The Company leases its office from a non-related party under non-cancellable operating lease agreement for 2.5 years.

The future minimum rental payable under non-cancellable operating lease as at the end of the reporting period is as follows:

	2015	2014
	\$	\$
Within 1 year	18,832	-
More than 1 year	-	-
	<u>18,832</u>	<u>-</u>

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.

NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015

19. FUND MANAGEMENT

The Company's objectives when managing its funds are to safeguard and to maintain adequate working capital to continue as going concern and to develop its principal activities over the longer term through significant support in the form of donations, sponsorships and grant.

The Company manages its fund structure and makes adjustments to it, in light of changes in economic conditions. No changes were made in the objectives, policies or processes during the financial year ended 30 November 2015.

20. FINANCIAL RISK MANAGEMENT AND FAIR VALUE

20.1 Financial risk management

The Company's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Company. The Company's overall financial risk management and policies covers specific areas such as liquidity risk. There has been no change to the Company's exposure to these financial risks or the manner in which it manages and measures these risks.

Liquidity risk

In the management of liquidity risk, the Company monitors and maintains a level of cash and bank balances deemed adequate by the Company to finance its operations and mitigate the effects of fluctuations in cash flows.

All financial liabilities in the balance sheet are repayable within one year from the reporting date.

20.2 Fair value of financial assets and financial liabilities

The carrying amounts of cash and cash equivalents (Note 5), other receivables (Note 6, excluding prepayments), and other payable (Note 8) are assumed to approximate their respective fair values due to the relatively short-term maturity of these financial instruments.

GUIDE DOGS ASSOCIATION OF THE BLIND LTD.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 30 NOVEMBER 2015

20. FINANCIAL RISK MANAGEMENT AND FAIR VALUE (Cont'd)

20.3 Financial instruments by categories

The following table sets out the financial instruments as at the end of the reporting period:

	2015	2014
	\$	\$
<u>Financial assets</u>		
Cash and cash equivalents (Note 5)	219,464	160,406
Other receivables (Note 6)	6,535	5,513
Less: Prepayments	(4,335)	(1,385)
Loans and receivables	<u>221,664</u>	<u>164,534</u>
<u>Financial liability</u>		
Other payable (Note 8) representing, financial liability carried at amortised cost	<u>28,235</u>	<u>10,289</u>

