



DONATION FORM
THANK YOU FOR YOUR GENEROUS DONATION TO GUIDE DOGS SINGAPORE LTD!

Please seal securely before mailing the completed form to PO Box 021, Tampines Central Post Office, Singapore 915201.

We are a charity with Institute of Public Character (IPC) status, therefore your donation is eligible for 250% tax deduction (for donations that are SGD\$10 and above)! Please provide us with your details so that we can process the tax deduction for you.

BY CREDIT/DEBIT CARD/ENETS

1. Online donation portal: www.giving.sg/gds

BY CHEQUE

Please send the donation form together with the crossed cheque payable to “**Guide Dogs Singapore Ltd**”.

NOTE: If you are not using the form for donations but wish to be on our mailing list or volunteer, you may still use the form to send us your contact details.

Name:		NRIC / UEN / FIN: (Required for auto tax exemption, if applicable)	
Address:			
Tax exemption is auto-included. Should you wish to request for an official receipt, please check the box accordingly:		<input type="checkbox"/> I would like a receipt to be mailed to the above-mentioned address. <input type="checkbox"/> I do not require a receipt.	
Email:		Contact No:	
GDS would like to keep you posted on the development of our clients and activities. To keep our operation costs low, we also seek help from volunteers to support some of our work. Please check the box if you wish to be contacted for the following: <input type="checkbox"/> I would like to be updated on GDS happenings, please put me in your mailing list. <input type="checkbox"/> I would like to be a volunteer, please send me more information.			
In compliance with the Personal Data Protection Act, I hereby give consent to Guide Dogs Singapore Ltd to collect my personal data and contact information (as declared) and the data collected may be used and disclosed for the purposes of issuing tax exempt receipts, mailing of thank you letters, and other donor and stakeholder management activities. I am aware that I can withdraw this consent by emailing to admin@guidedogs.org.sg .			

DONATION AMOUNT	
Amount	<input type="checkbox"/> \$50
<input type="checkbox"/> \$10	<input type="checkbox"/> \$150
<input type="checkbox"/> \$20	<input type="checkbox"/> Other amount: \$ _____

MODE OF DONATION
<input type="checkbox"/> Cheque Cheque No. (crossed and in favour of “ Guide Dogs Singapore Ltd ”): _____
<input type="checkbox"/> Cash (please do not send cash via mail): \$ _____
_____ Date Signature

- NOTE:**
1. This donation (if SGD\$10 and above) is tax deductible and the 2.5 times deduction will be automatically included in your tax assessment based on the UEN/NRIC/FIN number provided. Tax deduction is subjected to changes in prevailing law, if any. You do not need to claim the deduction in your tax form.
 2. We will keep all information (i) name, gender, nationality, date of birth, NRIC/FIN number; (ii) email address, postal address, telephone numbers; (iii) credit card number and expiry date in this donor form confidential. This programme adheres to a very strict policy regarding donor privacy. We will use this information in order to (i) administer your accounts with us; (ii) process donations, orders or applications made by you; (iii) send you information and call/SMS you with regards to our events, programmes, fundraising, products or services; (iv) verify your identity; (v) carry out donor profile analysis and make general improvements to our organisation’s operations; (vi) obtain your views or comments about our programmes, products and services; and (vii) contact the winners of our competitions (if any) and to help us plan other fundraising and/or promotional activities. No information, in whole or in part, in its paper or electronic format, will be disclosed, used, modified or reproduced for any other person or organisation, except in connection with these purposes stated.
 3. By submitting this form, you hereby consent to GDS collecting, using and disclosing your personal data for the purposes set out above.